

FCRA Compliance Laws

If you are using any of our consumer reports, including our instant products, to assist in determining someone's employment eligibility, you are required under federal law to do the following:

1. Obtain a signed Authorization Release Form
2. Provide a Pre Adverse Action Letter
3. Provide a Decline Letter to applicant stating the reasons for their disqualification and how to dispute the findings
4. Provide a Summary of Consumer Rights

All forms mentioned above can be located <http://www.databasesrecords.com/Reference.htm>

To assist in compliance, databasesrecords.com will continue to conduct **RANDOM AUDITS** on our client base to insure FCRA requirements are being followed. As stated in our terms and conditions please review your requirements under the FCRA by going to this web address <http://www.ftc.gov/os/statutes/2user.htm>

If you have any questions concerning the FCRA or where you can obtain the proper forms, please contact us at 888-449-8991.